



STCS PTO Meeting, 8/13/26

Meeting Minutes:

Thank You to the 2025-2026 PTO Committees:

- **New Family/Mentor Committee** - Read, Best, DePaul
- **Teacher Lunch** - Stephens & Sheedy
- **Spirit Wear** - Leslie Ray & Kristen Reardon
- **Dine for Dollars**- Read & Tatum
 - **Peter Piper made the school \$791.32**

Trivia Night - Thursday, August 27th at 6pm

Buy tickets and (teacher tickets!)

Mable's Labels - Buy labels! Search St Theresa Catholic School under Mabels Labels Fundraising. 20% of proceeds go to STCS!

Calendar: Calendar will be posted to PTO page.

- **Changes this year**
 - **Book Fair**- September 14-16, Used Books! Bring to used uniforms store or front office.

HR Parent - Tish Stephens

- All Communication go through Tish to disperse to Communication Moms
 - zbluebird2002@yahoo.com

Process for PTO Committee Leads

- Your budget and a helpful list of vendors will be sent to you via email in advance.
- Any contracts should be sent to Jansara@stcs.us for review and approval.
- One month before your event:
 - Submit copy to Bronco Blast (kborella@stcs.us) with an image and link to RSVP or buy tickets.
 - If you have signage to be put around school, send to Kborella@stcs.us for approval and printing.
 - Submit announcement for text chains to Homeroom Coordinator (zbluebird2002@yahoo.com). Submit additional announcements to be sent out as needed for reminders. Include images and links.

- Reach out to downtowndadphx@gmail.com to schedule set up or breakdown needs from Dad's Club.

Financial Procedures

- Need to track what was spent.
- Can have school pay vendors directly - contact Joe Ansara jansara@stcs.us
- For reimbursements, fill out form in office and give to Joe within 10 days of your event. Form is also being posted on the PTO page of the website.
- If you get something large donated let us know so we can thank and also account for with our budgeting and allocate appropriately.

Hospitality- Tish Stephens

- Non Homeroom teacher bdays, and extra supplies needed for the specials teachers. Will replenish the supplies list throughout the year with the sign-up genius. Room moms help with the teachers birthdays, parents help with specials teachers birthdays. We will send out the sign-up genius again to fulfill all specials teachers birthdays.

Auction - Friday, November 13th - Jamie Ancheta & Nicolle Scavio

- Auction kickoff after closing prayer - 9/18
- Kickoff party- 9/19 RSVP!
- Reach out about sponsorships, donations, or to volunteer you don't need to be apart of the auction to donate something of value to the auction, from a business or yourself.

Other upcoming events on the Calendar

Dad's Club Breakfast - Aug 23 we need Dads to volunteer after the 7 am and 9 am mass.

Dads happy hour August 20th. Chris Talley runs the text chain.

Trivia Night- Aug 27

Teacher Lunch - September 9th

Book Fair- Sept 14-16

Next PTO Meeting date - September 17th

Every Friday Rosary - Upper Convent after drop off

Basketball - in the AM every Thursday

