

# Saint Theresa Catholic School

5001 East Thomas Road, Phoenix, AZ 85018

## DONATION & SPONSORSHIP FORM

Internal Use Only

STCS Event: \_\_\_\_\_

Category: \_\_\_\_\_

### DONOR INFORMATION

Donor is: ☐ Individual ☐ Organization/Company

Donor Name (as it should appear on receipt and in print):

Name/Title of Contact Person (for Organization/Company):

Address: \_\_\_\_\_ City: \_\_\_\_\_ ST: \_\_\_\_\_ Zip: \_\_\_\_\_  
(Corporate Address if Corporate Donation)

Phone: \_\_\_\_\_ Business/Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Donor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

The Donor Signature line must be signed to verify that the "estimated fair market value" amount was provided by the actual donor

### DONATION ITEM INFORMATION

Donation: \_\_\_\_\_

Detailed Item Description (*Including any restrictions or black out dates*):

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Donation Type: ☐ Gift Certificate ☐ Gift Card ☐ Item ☐ Tickets ☐ Cash  
☐ Check - Check # \_\_\_\_\_ ☐ Card Payment

(Please attach credit card processing receipt to form)

Monetary Donation for: ☐ General Underwriting ☐ Auction ☐ Restricted Donation for: \_\_\_\_\_

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Declared Value of Item: \$ \_\_\_\_\_ Expiration Date: \_\_\_\_\_  
Determined by donor Preferred expiration date is on or after 11/13/2027

Thank you for your generous donation to St. Theresa Catholic School. St. Theresa Catholic School is soliciting silent and live auction items, family and corporate sponsorships to assist in the enhancement of our school facilities. St. Theresa Catholic School is a 501 (c) (3) nonprofit organization. St. Theresa Catholic School Tax ID# 30-0515085. The contributor is responsible for determining the deductibility and amount of deduction allowed under current tax law. Donations may be bundled with other auction items. Receipt cannot be issued if not fully completed, including signature.

THANK YOU FOR YOUR SUPPORT